

CDBG Policy Committee Meeting
February 28, 2006
MINUTES

Present:

Chesley Christensen, Mayor; Mt. Pleasant - SCAOG
Jerry McNeely, Commissioner, Southeastern Utah ALG
Constance Robinson, Mayor; Paragonah - FCAOG
McKay Willis, Mayor, Laketown - BRAG
Mike McKee, Commissioner, Uintah County - UBAG
Lewis Marchant, Mayor, Kamas City – MAG
Carol Page, Commissioner; Davis County – WFRC

Guest:

Kelly Jorgensen, Salt Lake HUD Office

AOG Staff:

Penny Fuellenbach, Six County AOG; Heidi DeMarco, Mountainland AOG; Diane Lamoureux, Five County AOG; LaNiece Dustman, Wasatch Front Regional Council; Nanette Markey, Uintah Basin AOG; Yankton Johnson, Uintah Basin AOG; Debbie Hatt, Southeastern Utah ALG; Glen Busch, Bear River AOG

DCED Staff: Richard Walker, Keith Heaton, Glenna Matekel, Cheryl Elliott, Julie Tuimauga, Patti Benson

1. **WELCOME/INTRODUCTIONS, Chesley Christensen:** The meeting was held at the Department of Community and Culture, Conference Room 501, at 324 South State Street, #500 in Salt Lake City. The meeting started at 1:30 p.m. The minutes from the meeting on August 30, 2005 were accepted as written.

Motion: Mayor Marchant made a motion to accept the minutes. Mayor Robinson seconded the motion and the motion carried.

With the beginning of a new year, it was necessary for the committee to elect a new chairperson and a new vice-chairperson. Mayor Christensen was nominated for re-election as the chairperson and Councilman Jerry McNeely was nominated for re-election as the vice-chairperson.

Motion: Mayor Robinson made a motion to re-elect Mayor Christensen as the chairperson. Mayor Marchant made a motion to suspend all rules and elect Mayor Christensen by acclamation; Mayor Willis seconded the motion and the motion carried.

Mayor Robinson made a motion to re-elect Councilman McNeely as the vice-chairperson. Mayor Marchant made a motion to suspend all rules and elect Councilman McNeely by acclamation; Commissioner McKee seconded the motion and the motion carried.

2. **OVERVIEW/STATE CDBG Program; Cheryl Elliott:** As there were no new policy members on board this year, Cheryl chose to highlight the funding allocations for the program since 1998. She illustrated in a table format the amount of money to the program each year and how it had been declining. For this funding cycle, the presidential budget proposal has the CDBG small cities program taking a 25 percent decrease. She encouraged the mayors and the commissioners to contact the Utah delegation in Washington, DC to let them know of the critical role the program provides for the local constituents and their communities.

Cheryl also advised the committee that a performance measures component would be included in this year's handbook. Performance Measures is becoming more important with the program funding slowly getting diminished; this tool should tell the CDBG story more effectively in Washington, DC.

3. **INTERIM LOAN UPDATE; Heidi DeMarco:** Temkin International which received \$2 million loan from the program moved in to their new home in Payson; the grand opening is scheduled for April 21 at 3:00 p.m.
4. **CONSOLIDATED PLAN; Richard Walker:** The Consolidated Plan had increased in volume due to the efforts on the President's initiative to end chronic homelessness. The 1-Year (April 1, 2006 to March 31, 2007) Action Plan with an emphasis on housing needs for the homeless was distributed to the committee. Richard talked about the priorities he had extracted from each region's plan and combined them into the state's plan. One of the priorities for homelessness is the availability of permanent housing to chronically homeless individuals; according to the 10-Year Plan, the goal is 4,000 homes by 2014.

Keith asked the AOG staff for feedback on the Community Development and Economic Development components of the Consolidated Plan. He reiterated the importance of the rating & ranking process reflecting the priorities that are submitted in the plan. He also mentioned that the state plan should reflect what the communities are doing with economic development.

Cheryl requested the regions with a Revolving Loan Fund (RLF) program to obtain a 501(c)3 status. This would greatly help with reporting issues to HUD. Commissioner McKee suggested a uniform template that everyone can use to ensure that 501(c)3 status is approved. Keith requested Glen Busch to work on the template as his region had already obtained 501(c)3 status.

Motion: Commissioner Page made a motion to approve the 1-Year Action Plan. Mayor Willis seconded the motion and the motion carried.

5. **PROPOSED ALLOCATIONS FROM HUD; Keith Heaton:** A copy of the proposed regional allocations was disbursed to the committee. Keith explained the formula used for the distribution to each region. He asked the committee for approval of the proposed allocations as presented.

Motion: Mayor Marchant made a motion to approve the proposed allocations as presented. Mayor Robinson seconded the motion and the motion carried.

6. REVIEW OF DCC, HUD, & COSCDA NEWS; Keith Heaton:

- **DCC (Dept. Of Community & Culture)** – The Webgrants project is almost completed. Staff had an opportunity in December to walk through the draft phase of Webgrants.
- **HUD (Housing & Urban Development)** – Some new changes were implemented by HUD on the IDIS website – more changes are forthcoming and IDIS will be revised again in December of this year.
- **COSCD A (Council of State Community Development Agencies)** – COSCDA is the lobbyist for the CDBG program in Washington, DC. Keith acknowledged their efforts and especially the efforts made by the policy committee on behalf of the program; the program is doing very well and continues to serve the purpose that it was intended. He asked again for the support of small cities and towns for the next program year as the President proposes a 25 percent cut to the CDBG program funding.

7. DETERMINE DATE/LOCATION –

- **RETREAT:** June 12 – 13; Sherwood Hills – Logan
- **TRAINING WORKSHOPS:** April 5 – Embassy Suites, Salt Lake City
April 11 – Peeteetneet Academy, Payson
- **AOG WORKSHOPS:** Keith will schedule a date and advise the AOG staff.

8. ADJOURN: There were no further business items and meeting was adjourned at approximately 3:30 p.m.